



**International Taekwon-Do Federation**



# **ITF CONSTITUTION**

**ITF HQ**

**Vienna, Austria**

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# CHAPTER 1

## *Foundation and Cradle of Taekwon-Do*

### **Article 1.** Foundation of Taekwon-Do

Taekwon-Do is a Korean National Martial-Art which was founded on April 11, 1955 by General Choi Hong Hi, who perfected and systematized it

### **Article 2.** Cradle of Taekwon-Do

The cradle of Taekwon-Do is Korea, where the founder was born. All those who practice Taekwon-Do in this globe should acquire the spirits and original techniques of Taekwon-Do created and developed by Founder through the training.

# CHAPTER 2

## *Name, Domicile, Emblem and Flag, Official Languages, Financial Sources and Legal Status*

### **Article 1.** Name

The English Name of the Organization is the “International Taekwon-Do Federation” (hereinafter referred to as ITF) inaugurated by Gen. Choi Hong Hi, the Founder of Taekwon-Do, on March 22, 1966.

### **Article 2.** Domicile

The legal domicile of the ITF Headquarters is Draugasse 3, 1210 Vienna, capital city of the Republic of Austria. The ITF HQ operates its business in the whole territory of Austria and throughout the world with regard to its Taekwon-Do activities.

In the case where the Headquarters may be required to be moved to another country, the decision will be determined by the Executive Board.

The ITF HQ shall organize and manage its daily business in accordance with the law of the country where the Headquarters is located.

### **Article 3.** Emblem

The English Name of the Organization “International Taekwon-Do Federation” is inscribed around the globe to imply that the ITF is a world-wide organization and that Taekwon-Do is a martial art practiced world-wide. In the centre of the globe is a fist, engraved in bold relief. On both sides of the fist, written in Korean, is “Tae-kwon” to emphasize that Taekwon-Do is the best of all martial arts. The blue background symbolizes righteous and pure spirit to be nurtured by Taekwon-Do practitioners.

### **Article 4.** Flag

The ITF Flag is 1.66 metres long and 1 metre wide. Its three sides excluding the pole side are tasseled. In its centre is drawn the ITF Emblem, above which is written “International Taekwon-Do Federation” in the Korean language, and beneath which is written the same name but in ancient Korean characters. Its background color is scarlet with blackish tint.

The figure 66 in its length represents 1966, in which the ITF was inaugurated. The golden tassel symbolizes Courtesy and Integrity from the Taekwon-Do tenets, whilst the background color symbolizes Perseverance, Self-control and Indomitable Spirit. The ITF title in ancient Korean

characters implies the time-honored history of Taekwon-Do, and the Korean martial arts that date back to the ancient Korea of Tangun.

**Article 5. Motto**

The ITF Motto includes Courtesy, Integrity, Perseverance, Self-Control and Indomitable Spirit.

**Article 6. Hymn**

The ITF Hymn is the “Song of Taekwon-Do”, which was written by the first ITF President Gen. Choi Hong Hi, founder of Taekwon-Do, and composed by Mr. Kim Yun Yong.

**Article 7. Ownership**

Ownership of the ITF Emblem, Flag, Badge, Motto, Recognition Plaque, Dojang Flag, Hymn, all kinds of Certificates and Membership Booklet belongs exclusively to the ITF.

**Article 8. Official Languages**

The Official Languages of the ITF are Korean and English. However, all ITF members may speak in their respective native languages and enjoy the interpretation service in Korean, English, French, German, Spanish and Russian at the ITF Congress and other events.

All official ITF documents, including the ITF Constitution, By-Laws and Tournament Rules, minutes, information and circulation letters, shall be written only in Korean and English, and, in the case of any dispute, priority shall be given to the English original. The Korean language shall be used for all Taekwon-Do technical terminology.

**Article 9. Financial Sources and fiscal year**

9.1. The objectives (Chapter 3) of the ITF shall be achieved by the idealistic and material means listed as follows:

- The idealistic means shall be served by lectures and meetings, Taekwon-Do courses for Gup and Dan holders, tournaments and championships on national and international level, exchange of experience between members, magazines and publications.

- The material means shall be raised by membership fees of ITF-affiliated members, by various fund contributions and donations in the form of personal or any other, by profits from events including tournaments and demonstrations of various kinds (e.g. Championships and TV rights). The ITF may allocate part of the revenue from TV rights to the National Associations and Continental Federations.

9.2. The fiscal year shall be correspondent with the calendar year.

9.3. The EURO is the official measure of monetary fees quoted by the ITF.

**Article 10. Legal Status**

10.1. The ITF is a non-governmental and non-profit international organization which shall exist for an unlimited period as a legal entity recognized by the competent authorities of the country where its HQ is located.

10.2. Statutes and activities governed by the ITF, including the World Championships, shall conform to the Olympic Charter, including the adoption and implementation of the World Anti-Doping Code.

10.3. ITF HQ has the mandate to guide Taekwon-Do throughout the World in accordance with the Constitution and regulations of the ITF.

# CHAPTER 3

## *Objectives and Membership*

**Article 1.** The objectives of the ITF are:

- 1.1. To stimulate, through Taekwon-Do activities, spiritual, moral, physical, and cultural education, and establish social welfare and stability in all countries and regions, thereby contributing to building a peaceful and harmonious, sound and better world;
- 1.2. To contribute to the development of human society through Taekwon-Do training, by encouraging people to live in harmony, to help each other, and to aspire to live in a peaceful and safe world;
- 1.3. To encourage all Taekwon-Do practitioners to improve their quality of life through Taekwon-Do and enjoy it as an integral part of their life;
- 1.4. To encourage all Taekwon-Doists and Taekwon-Do organizations affiliated to the ITF to promote friendship and understanding, irrespective of the differences in nationality, tribe, race, religious belief, ideology, educational status, and wealth. Furthermore, to strengthen friendships, to strive for solidarity and cooperation based on mutual respect, without permitting any form of discrimination, thereby establishing their activities and firmly defending their interests;
- 1.5. To take positive measures for the merger with other Taekwon-Do organizations, whose ideals and techniques differ from those of orthodox Taekwon-Do, in order to achieve the world-wide unification of Taekwon-Do; to promote relations of friendship and mutual benefit with the existing international martial games organizations as well as with the International Olympic Committee, Continental Olympic Organizations and other sports organizations; to establish friendly ties with economic and cultural organizations, UN organizations, governmental organizations and all other organizations which desire to do so;
- 1.6. To enhance the position and value of Taekwon-Do by developing its tournament rules, techniques, and theory, and to nurture the traditional martial art spirit of Taekwon-Do and the consciousness of fair play among Taekwon-Do practitioners; to steadily improve their practical skills through extensive scientific and academic activities and the education system employed for “International Instructors” and “International Umpires”, including the regular conduct of training courses by ITF high-Dan (Degree) holders;
- 1.7. To ensure the success of all ITF events, including the Congresses, meetings, training courses, tournaments and demonstrations as stipulated in the ITF Constitution, By-Law, and Tournament Rules, by deciding their venues and dates and controlling their organization, preparation, and procedure, and the fight against doping in Taekwon-Do;
- 1.8. To organize and promote the publication and advertisement of ITF activities, to honor the Taekwon-Doists and individual figures who have made a special contribution to Taekwon-Do, and to pay a “Taekwon-Do Pension” to veterans who have long devoted their all to Taekwon-Do;
- 1.9. To acquire the recognition of its status as a non-governmental and non-profit international organization, maintain and consolidate the legal status of the ITF under the jurisdiction of the country where its Headquarters resides, and to ensure legal protection of all spiritual, cultural, and material properties (including both movable and immovable properties), including badges, plaques, certificates of different kinds, books, documents, designs, TV rights, CDs, multimedia materials and etc. belonging to intellectual property rights.

**Article 2.** Membership

- 2.1. Members

- 2.1.1. Any person or any organization that officially practices the Taekwon-Do spirit, techniques, methodology, theory, and training ways developed by the first ITF President Choi Hong Hi, the Founder of Taekwon-Do, and accepts the ITF Rules & Regulations such as the ITF Constitution & By-Laws, the Tournament & Umpire Rules, etc. are considered as a member of the ITF and all the members(10<sup>th</sup> Gup to 9<sup>th</sup> Dan) must be registered to the ITF Database through NGBs/AGBs.
  - 2.1.2. Any member of the ITF shall not accept any order, assignment or contractual obligation from any government, organization or any other legal entity that may restrict freedom in their Taekwon-Do activities.
  - 2.1.3. Any member of the ITF shall not be liable for any debt incurred by the ITF, however it is mandatory to pay 7 Euro for the annual membership fee to the ITF from 6<sup>th</sup> Gup to 9<sup>th</sup> Dan Holders for their active membership each year. Those who did not pay for the annual membership fee to the ITF will be deprived of their privileges & prerogatives as an ITF member, such as the Dan Promotion, right to attend the ITF-endorsed events like the Continental and World Championships.
- 2.2. Procedures for Admission
- 2.2.1. Any person or organization that desires to be a member of the ITF shall submit to the ITF HQ a written application in the form standardized by the ITF along with its constitution. If there is a national association already recognized by the ITF in his/her/its country, his/her/its activities as an ITF member shall be ensured through the national association.
  - 2.2.2. When a duly made application for affiliating to the ITF has been received, the ITF Executive Board shall examine it and decide whether to grant membership or not. The date of decision by the ITF Executive Board to admit an applicant shall be the date of its admission. The decision of the ITF Executive Board shall be subject to confirmation by Congress.
  - 2.2.3. An applicant shall be eligible to participate in ITF activities and will have a voting right as a member of the ITF immediately upon acceptance of the membership application by the ITF Executive Board.
  - 2.2.4. Unless otherwise decided by the ITF Executive Board or Congress, only one national or regional organization shall be recognized as a member of ITF from each country or region. However, in the special case, the independent groups might be endorsed as the associate member of ITF in the respective countries by the decision of Executive Board of ITF. The associate member is allowed to submit directly to the ITF HQs the applications for the ITF Recognition Plaque, Dan Certificates and Membership Booklets only, but should strictly obey the rules and regulations set by its NGB such as NGB Congress & National Championship, representation at the ITF Congress, selection for the World Championships and International Courses. The status of associate membership could be withdrawn by the decision of the ITF Executive Board without providing any reason to the groups concerned.
- 2.3. Termination of Membership
- 2.3.1. A membership may be terminated in case of the loss of legal status, death, withdrawal or eviction from the ITF. In case of withdrawal, an individual person or an organization that wants to withdraw from ITF shall submit an application for withdrawal in written form. The withdrawal shall become effective after 90 days from the receipt of the application by the ITF Headquarters. If the member has not fulfilled his/her duties as a member stipulated by the Constitution including financial obligations to the ITF, his/her application for withdrawal shall be reserved by the ITF HQ until the discharge of his/her duties, and after which the member will have to submit the application for withdrawal again, which will be effective 90 days after its receipt by ITF HQ and shall be confirmed finally by Congress. An application for withdrawal by an organization shall only be recognized when it is signed by more than three quarters of its Executive Board members.

2.3.2. In any case where a member of the ITF refuses to implement his/her obligation bound by the Constitution, does not fulfill his/her financial obligation under this Constitution or brings damage to the interest of the ITF, or impairs the dignity of the ITF; the ITF Executive Board may adopt a decision of expelling this member. This expulsion will become effective by decision of the ITF Executive Board; in this case, the expelled shall be suspended from all constitutional rights and activities immediately. The ITF Executive Board shall put the expulsion sanction on the agenda of the next Congress. The coming Congress has to approve or refuse the expulsion sanction against the member. In the latter case, the member regains all constitutional rights with immediate effect.

#### 2.4. Obligations and Rights.

A member of ITF shall be obliged;

- 2.4.1. To do the utmost for unity and consolidation of the ITF, and for the development of Taekwon-Do;
- 2.4.2. To try its best to fulfill the requirements of the ITF Constitution, By-Laws and Tournament Rules.
- 2.4.3. To participate in regular Congress, Extraordinary Congress and other meetings convened by the ITF, training courses, seminars, symposiums, world or continental championships and other tournaments sponsored by the ITF or its affiliates, as well as in the activities of subcommittees or special committees elected by the ITF,
- 2.4.4. To implement the decisions of the ITF Congress and Executive Board,
- 2.4.5. To ensure that all its members wear Doboks, Marks and Badges designed by the ITF, and that all its Dojangs (Clubs) bear the recognition plaques and Dojang flags of the ITF;
- 2.4.6. To acquire legal recognition of its existence in its country or region, appoint its official lawyer and establish ITF programs in its own country or region.
- 2.4.7. To be duty-bound to carry out all its financial obligations, including membership fees and affiliation fees, decided by the ITF.

A member of the ITF has the right:

- 2.4.8. To apply to the ITF for a membership certificate with regards to “Dan”, “International Instructor”, Umpire “A” and “B”, and for ‘Recognition Plaque’ and “Membership Booklet” of the ITF.
- 2.4.9. To protect the ITF emblem, flag, motto, recognition plaque, dojang flag, hymn and other intellectual properties within its jurisdiction, and in case of violation, inform the ITF HQ immediately and take legal measures against it.
- 2.4.10. To participate in regular and extraordinary Congress meetings of the ITF, to vote in those Congress meetings and to seek election and appointment as members of ITF organizations.

## CHAPTER 4

### *Organizational Structure*

**Article 1.** The Organizational Structure of the ITF shall include Congress, Executive Board, Consultative Council, President and Headquarters.

**Article 2.** Congress

2.1. Status

Congress is the supreme body of the ITF.

2.2. Convocation

- 2.2.1. The Congress regularly meets every two years.  
An extraordinary Congress may be called at the initiative of the President, or upon written requests from at least one third of National Associations affiliated to the ITF.
- 2.2.2. The venue and date of a regular Congress shall be decided by the Congress. As a rule, the regular Congress shall meet before the opening of a Taekwon-Do World Championships in the host country. The venue and date of an extraordinary Congress shall be decided by the Executive Board.
- 2.2.3. The convocation of Congress, along with its agenda, shall be notified by the President via letter or e-mail at least 60 days in advance for a regular meeting and at least 30 days in advance for an extraordinary Congress. In case of absence of the President or that the President resigns during his/her term of office or loses his/her functioning ability for more than 3 months, the convocation of Congress shall be notified by the Senior Vice-President, and if the Senior Vice-President is also absent or cannot act for the President in this matter, the Secretary General will do it according to the procedures stipulated in this Constitution. Any member can, at least three days before the Congress meeting, demand that a subject is added to the agenda.
- 2.2.4. Financial and all other matters concerning the organization of Congress shall be pursuant to the “Instructions on Meetings” in the By-Laws
- 2.3. Mandate and Rules of Procedure
  - 2.3.1. The regular Congress discusses and decides on all matters concerning the overall work of the ITF, including its Constitution, By-Laws and Tournament Rules. All decisions adopted by the Congress are final and shall not be subject to any change unless otherwise decided by the following regular or extraordinary Congress. The extraordinary Congress is on equal terms with the regular Congress.
  - 2.3.2. All members of the ITF have the right to attend the Congress. Every National Association may send up to 3 delegates to the Congress, but with one vote. A National Association that sends more than one delegate shall designate one of them to exercise the voting right.
  - 2.3.3. Any National Association that is unable to attend the Congress for an unavoidable reason may delegate its right to another National Association from the same continent. The transfer of right shall be certified in written form, and submitted to the Chairman or Chairwoman of the Congress and notified in advance to the ITF headquarters. Any National Association may exercise the proxy for no more than one other National Association. Votes, given by proxy, will be counted along with the votes offered by those members present except for the secret ballot.
  - 2.3.4. The quorum of the Congress shall be formed when more than one third of the member countries attend it. Only members who are in attendance, and not represented by given proxy, will be counted in forming the quorum.
  - 2.3.5. The Congress shall only decide the items on the initial or amended agenda. The Members attending the Congress meeting shall vote “Yes” or “No”. All votes, other than the required submission of ‘Yes’ or ‘No’, will be regarded as “Invalid” and excluded from counting. A withhold of votes is not allowed. Any decision by the Congress on amendment to the ITF Constitution and by-laws shall be effective, subject to approval by more than two thirds of all the votes. The decision on dissolution of the ITF shall be effective, subject to approval by more than three quarters of all the votes. Other matters shall be decided by simple majority vote. The election of the Executive Board members shall be decided by secret ballot and other matters by open ballot. Nevertheless, in any case where a delegate with a voting right requests a secret ballot and is supported by a simple majority vote, that matter shall be decided by secret ballot. Other matters may also be decided by secret ballot if the Chairman or Chairwoman of the Congress deems it necessary to do so.
  - 2.3.6. The election or by-election of ITF Executive Board members with the exception of Secretary General, Director of Finance & Administration, Presidents of Continental

Federations and 3 Chairpersons of Standing Committees shall be conducted at a regular Congress or an extraordinary Congress. In the case where a single candidate stands for election to the respective post of Executive Board, the Chairman or Chairwoman may announce him or her to be elected without voting.

- 2.3.7. The procedure for the candidates of the Executive Board Members of the ITF is as follows;
  - 2.3.7.1. The National Associations shall present their proposals on the candidates for the President to the ITF HQ 60 days before the Congress. The proposals after the due period shall not be accepted.
  - 2.3.7.2. The National Associations shall present its proposal on the candidate for the Vice-President to the ITF HQ 40 days before the Congress. The proposals after the due period shall not be accepted.
  - 2.3.7.3. The continental quota for the ordinary Executive Board members is one (1) from Asia, one (1) from Africa, one (1) from Europe, one (1) from America and one (1) from Oceania. Each National Association, from which a candidate comes out for the Executive Board member, shall present its proposal on the candidate to the ITF HQ 40 days before the Congress, and after the due period, the proposal shall not be accepted.

The candidates should be members of the Executive Board of the National Associations.
  - 2.3.7.4. The Executive Board shall examine the proposals from the National Associations on the candidates for Executive Board and submit them to the Congress vote.
  - 2.3.7.5. The Elections for President and Vice Presidents shall be taken individually and ordinary Executive Board members shall be conducted collectively with one ballot with the names of candidates, pursuant to the continent accordingly, bearing on it in alphabetic order to be marked “Yes” or “No”.
  - 2.3.7.6. In the voting for election of Executive Board members, the person who receives the most votes out of the candidates including the President shall be elected to the respective post.
- 2.4. In case of a state of emergency, a postal vote should be permitted for decisions on urgent and important matters, including the elections for the ITF Leaderships subject to the approval of two thirds of EB Members.
- 2.5. The Congress shall be chaired by the President. In case of absence of the President or when the President authorizes, in his or her presence, the Senior Vice-President or one of the Vice-Presidents or the Secretary General may take over the chairmanships or chairwomanship. The Chairman or Chairwoman has no voting right, but may cast the final decisive vote in case of a draw. In case of need, the Chairman or Chairwoman may enact the rules for all voting procedures.
- 2.6. An issue, which has not been included in the agenda, may be discussed at the Congress, if one third of the voters demand it and the Chairman or Chairwoman approves it.
- 2.7. The Congress discusses and decides, in principle, on the following issues;
  - a) revision and supplement of the Constitution, By-Laws, Tournament and Umpire Rules;
  - b) election of the Executive Board members including President, Honorary Life President and Chairman or Chairwoman of the Consultative Council;
  - c) appointment of the Secretary General, Director of Finance & Administration, Presidents of the Continental Federations, Chairpersons & Members of Standing Committees, Chairpersons & Members of Special Committees if necessary, Auditors, Lawyer and Spokesperson;
  - d) hearing and approval of the reports from President, Senior Vice-President, Vice-Presidents, Secretary General, Director of Finance & Administration, Chairman or Chairwoman of the Consultative Council, Presidents of the Continental Federations, Chairpersons of the Subcommittees, Chairpersons of the Special Committees, and Auditors;
  - e) approval of the minutes of the Congress;
  - f) proposals made by the Executive Board;

- g) decision on the suggestions made by the members;
  - h) venue and time of the ITF functions such as World Championships;
  - i) report of the preparations of ITF functions such as world championships and its endorsement;
  - j) report reviewing the ITF functions such as the last World Championships and its endorsement;
  - k) decision on the application of a new membership;
  - l) commendations and penalties;
  - m) receiving and approval of the reports of financial affairs, summing up of the previous fiscal year and the budget for the coming fiscal year as well as the statement of accounts and balance sheet;
  - n) amounts of membership fee and affiliation fee applied to the members of the Federation;
  - o) other items on the agenda
- 2.8. The Congress examines the decisions made by the Executive Board concerning penalty measures such as warnings, serious warnings, suspension of rights and evictions to be applied to any individual or any member organization that has violated the ITF Constitution, By-Laws and Regulations, or knowingly inflicted financial and/or material loss to the Federation, and/or disgraced the honor and dignity of the Federation. Details of penalty measures shall be in accordance with the By-Laws to this Constitution.
- 2.9. Any issue that arises during Congress, which is not detailed in the Constitution, shall be ruled on by the Chairman or Chairwoman.

### **Article 3. Executive Board**

#### 3.1. Status

The Executive Board is the highest managerial board of the ITF between Congresses and is in charge of routine business. The Executive Board is in charge of all duties which have not been delegated to one of the other boards of the federation according to the statutes.

#### 3.2. Composition

3.2.1. The Executive Board is composed of 21 members including the President, 5 Vice-Presidents (one of them is to be appointed as the Senior Vice-President), Secretary General, Director of Finance & Administration, 5 ordinary members (1 from each Continent), 5 Presidents of Continental Federations, 3 Chairpersons of Standing Committees.

3.2.2. The Secretary General, Director of Finance & Administration, Presidents of Continental Federations and 3 Chairpersons of Standing Committees shall be appointed by the President at the Congress.

#### 3.3. Convening of the Executive Board

3.3.1. Regular session of the Executive Board is convened once a year by the President. However, an Executive Board Session can be convened any time when the President regards it necessary and more than half of its members require it, or, if more than two of its members ask the President to convene a meeting of the Executive Board and more than half of the members agree to it. In times of the President's absence or resignation during his/her term of office or incapacity for more than three months, the Senior Vice-President is authorized to call it, however, if he or she is absent or not able to act for the President, the Secretary General has the authority to convene a meeting of the Executive Board according to the due procedure.

3.3.2. The venue and the date of the Executive Board meeting must be decided by the President and informed to the members by fax or e-mail 28 days before the regular session and 14 days before the irregular session. In a state of emergency when the EB members are physically unable to gather, the virtual meeting will be held by the President, notifying the EB members via fax or e-mail 7 days before the meeting, and the decisions made at the virtual meeting are equal to the decisions of the regular or irregular meeting.

3.3.3. In the year of the World Championships, the Executive Board meeting should, in principle, be convened prior to the opening of the regular Congress.

#### 3.4. Mandates

3.4.1. Mandate of the EB members is 6 years for the President and 4 years for others. This means that the mandates of the Executive Board members begin at the end of the special or regular Congresses where the elections took place and the mandate of the President ends with the election of a President at the Congress taking place in the sixth calendar year after his election and the mandates of the other EB members end with the election of the other EB members at the Congress taking place in the fourth calendar year after their election. If the regular Congress is not convened in the 6th year for the election of the President, or 4th year for the election of others for the unavoidable reasons like force majeure events, including war, since the mandates were given, their mandates are prolonged until the next Congress is convened.

3.4.2. Members of the Executive Board can be re-elected after the expiration of their terms multiple times.

3.4.3. In case of a vacancy in the Executive Board, a new member will be elected to replace him/her and he/she will hold office until the mandate of the member he/she is replacing expires. The proposals on the candidates for the by-election shall be submitted to the ITF HQ 30 days before the Congress or Special Congress.

#### 3.5. Power and procedures of the Executive Board

3.5.1. The President of the ITF shall chair the Executive Board meeting.

3.5.2. The quorum required for an Executive Board meeting is 15. In case a vacancy exists, it should be 50% out of the members on the list of registration plus 1 (One). If any EB member is deemed to have resigned, his or her prerogative as EB member shall immediately be deprived of without any further declaration on his or her part and it should go for approval of the coming Congress.

3.5.3. All the agenda of the Executive Board meeting shall be adopted by the approval of more than half of the members present at the meeting.

3.5.4. The Executive Board shall bear the main responsibility for the operation of the ITF. In the event that the urgent matters which are not specified in the ITF Constitution & By-Laws, or not decided at the Congress or arising at a time of the state of emergency by force majeure are occurred, the Executive Board should first take a necessary step at its meeting for the smooth operation of ITF and report on it at the next following Congress.

3.5.5. Only the Executive Board shall examine on the candidates for the EB members including President and decide on the establishment and moving of the ITF HQ. If the candidates for the above posts are present at the Executive Board meeting as members, they should leave the meeting room at the time of the discussion on this item.

3.5.6. The Executive Board shall approve the establishment of any internal organizations such as an ad-hoc committee or standing group, and enact the internal regulations of the corresponding organizations.

3.5.7. The Executive Board shall examine the application of a new member and submit its decision to the Congress.

3.5.8. The Executive Board shall discuss and approve the annual summing up report on the ITF finance of the last fiscal year, the annual report of income and expenses, the report of the ITF account balance, based on the annual budget of the ITF, and the annual budget of the new fiscal year, drafted by the Director of Finance & Administration and audited by the Auditor at the following meeting after the fiscal year.

3.5.9. The Executive Board shall prepare the agenda of the Congress, discuss and finalize it.

3.5.10. The Executive Board shall present the Congress with the report and proposals on the amendments to the Constitution, By-Laws and the Tournament & Umpire Rules of the ITF.

- 3.5.11. The Executive Board shall take charge of the implementation of the resolutions adopted at the Congress.
- 3.5.12. The Executive Board shall initiate or examine all proposals concerning the venue and the time of important functions of the ITF such as Championships and forward it to the Congress.
- 3.5.13. The Executive Board shall give guidance to and supervise the preparation of the Championships and other important functions of the ITF, ratify such documents as invitations, guide for the functions, etc. and provide the Organizing Committee with necessary assistance.
- 3.5.14. During the Championships, the Executive Board shall supervise the overall proceedings, convene a meeting every day, if necessary, to discuss any problems that have occurred or may occur and guide the Organizing Committee work.
- 3.5.15. The Executive Board shall examine proposals of conferring the Master & Grand Master Degree, official commendations, diplomas and the “Taekwon-Do Pension” on merited persons suggested by the Promotion and Commendation Committee and decide on it.
- 3.5.16. The Executive Board shall examine the penalty proposals made by the Statute & Ethic Committee and Anti-Doping Committee ranging from warning, serious warning, suspension of rights and eviction in violation of the ITF Constitution, By-Law, Regulations and Anti-Doping Code stipulated by WADA, and present such decisions to the next Congress for its approval. In the case of doping, the decision of the Executive Board shall be final.
- 3.5.17. The Executive Board may, as may be necessary, authorize part of its power and function to a designated official or member of the ITF.
- 3.5.18. The Executive Board should assign the Statute & Ethic Committee, whenever necessary, to enact and update all the legal documents, reflecting the requirements and interests of the members, for the proper operation of the Federation and its organizational system such as Constitution, By-Laws, Regulations, Rules, Standards, Manuals, Instructions and Guides.
- 3.5.19. The Executive Board shall carry out the tasks assigned by the Congress.

**Article 4. Consultative Council**

The Consultative Council is a consultative board to the President.

- 4.1 The Consultative Council is composed of 5 to 9 members including the Chairman or Chairwoman. Those members other than the Chairman or Chairwoman should not be members of the Executive Board.
- 4.2 The Chairman or Chairwoman of the Consultative Council shall be elected at the Congress for the term of four years. Members of the Consultative Council shall be designated by the President in consultation with the Executive Board. All members designated should be approved by the Congress.
- 4.3 The Consultative Council can be convened at any time by the chairman or chairwoman or upon request by the President.
- 4.4 Any decision made by the Consultative Council shall constitute recommendations or suggestions related to the Federation work and shall not bear any legal binding force.
- 4.5 There is no restriction on the agenda of the Consultative Council meeting as long as they concern the overall work of the Federation.
- 4.6 Recommendations and suggestions made by the Consultative Council and the minutes shall be documented and forwarded to the ITF Headquarters.
- 4.7 The Secretary General may attend the Consultative Council meeting as a Rapporteur.

**Article 5. President and Honorary Life President**

**5.1. President**

- 5.1.1. The President shall be elected at the Congress by secret ballot with the term of 6 years. The re-election, also multiple times, is permissible.

- 5.1.2. In the absence of the President, Senior Vice-President or, in case the Senior Vice President cannot act on behalf of the President, any Vice-President authorized by the President shall act on his or her behalf if not stated otherwise in this Constitution.
- 5.1.3. If the President loses his or her functioning ability or resigns while in the office, the Senior Vice President shall replace him or her until the new President is elected at the following regular or special Congress. The newly elected President will carry out the term of office of the President he or she is replacing, and then can run for re-election as the next President.
- 5.1.4. The President shall preside over all activities of the ITF and formally represent the ITF and its Executive Board. The President shall bear the responsibility of any written Documents. In a state of emergency, the President must, first of all, take all necessary measures except for dissolution of the ITF, and report on them at the next sessions of the Executive Board and the Congress.
- 5.1.5. The President may set up standing or provisional commissions and working groups whenever it appears necessary, and will assign the tasks to them. The President will decide their dissolution once he or she considers that they have fulfilled their mandates. No meeting of such commissions or working groups may be held without the prior agreement of the President of the ITF.
- 5.1.6. The President is an ex-officio member of all the committees, commissions and working groups of the ITF and shall have precedence whenever he attends one of their meetings.
- 5.1.7. The President, when he or she regards it to be necessary, may increase or decrease the number of full-time officials at the headquarters of the ITF and employ staff members.
- 5.2. Honorary Life President
  - 5.2.1. Only a person who is recognized to have made specific and outstanding contributions to the development and consolidation of the ITF worldwide may be elected as the Honorary Life President at the Congress.
  - 5.2.2. He or she, as the most senior official in the ITF, will work closely with the President, collaborating in the management of ITF affairs to achieve the best results for the ITF.
  - 5.2.3. He or she will attend events organized by the ITF such as the World Championships. When attending such events, he or she will receive the same treatment as afforded the President.
  - 5.2.4. He or she has no right to vote at the EB Meeting and Congress but can take the floor at the meeting, whenever necessary, by invitation of the President; however, he or she cannot make the final decision.

## **Article 6. Senior Vice-President and Vice-Presidents**

- 6.1. Senior Vice-President
  - 6.1.1. He or she shall assist the President in his or her work.
  - 6.1.2. In the absence of the President, he or she shall act on his or her behalf if not stated otherwise in this Constitution.
  - 6.1.3. If the President loses his or her functioning ability or resigns before the expiration of his or her term, the Senior Vice-President shall replace him until a new President is elected at the following regular or special congress. In this case, he or she is not the President by any means but only his or her deputy.
  - 6.1.4. He or she shall carry out the duties authorized by the President.
  - 6.1.5. He or she can represent, upon the authorization by the President, the ITF in relation with other organizations, groups and agencies.
  - 6.1.6. The Senior Vice-President is appointed at the first EB meeting at the recess of the Congress where the elections took place.
- 6.2. Vice-Presidents
  - 6.2.1. They shall assist the President with his or her work.
  - 6.2.2. In case the President and the Senior Vice-President may lose functioning ability, the eldest Vice-President shall act for the President.

6.2.3. He or she shall carry out duties assigned by the President.

6.2.4. Upon authorization by the President, Vice-Presidents can attend meetings and congresses with other organizations, groups or agencies.

#### **Article 7. Secretary General**

7.1. He or she shall represent the President or the ITF upon authorization by the President.

7.2. He or she shall, under the approval of the President, sign notices, instructions, contracts and agreements, statements, joint-communiqué, and declarations with other agencies, organizations and groups.

7.3. He or she shall be responsible for the day-to-day running of the Headquarters for the President and Executive Board, and in order to do his or her job smoothly, he or she should reside in the city where the Headquarters is located.

7.4. He or she shall prepare for the work plan of the Headquarters, implement it upon approval by the President and review its implementation.

7.5. He or she shall prepare for all the documents of the Executive Board meeting such as agendas, reports and draft resolutions.

7.6. He or she shall prepare for the reports and records of the Congress, Executive Board and Consultative Council meetings and present them to the following Congress for examination.

7.7. He or she shall keep in constant contact with the members of the Executive Board, the Chairmen or Chairwomen of various Standing Committees, the Presidents and Secretary General of the National Associations and the Heads of the other Groups.

7.8. He or she shall prepare for all correspondence informing the National Associations and other relevant persons and organizations of urgent information in the ITF

7.9. He or she shall constantly acquaint himself or herself with the operation of various organizations through its chairmen or chairwomen, particularly with the preparations for the important functions of the ITF such as Championships and, thus, promote the implementation of the main objectives of the ITF.

7.10. He or she shall keep and take care of various stamps including the official stamp of the ITF.

7.11. He or she shall keep the records of all documents of the ITF except for those concerning the finance.

7.12. He or she shall supervise the work of the staff members employed by the Headquarters and give guidance to them.

#### **Article 8. Director of Finance & Administration**

8.1. He or she shall exclusively be responsible for the activities of ITF finance and administration in front of the Congress.

8.2. He or she shall draft and submit the annual budget of ITF, the annual summing up report of ITF finance of the fiscal year, the annual report of incomes and expenditure and the report of ITF account balance for the examination and approval by the Executive Board.

8.3. He or she shall submit the detailed reports in writing on his/her activities as well as submit all the documents relating to the ITF finances of the fiscal year to the President within the 10 days after the end of each fiscal year and get those documents audited by the ITF auditor within 30 days after the end of each fiscal year.

8.4. He or she shall supervise and control all the ITF financial activities to ensure them to be carried out in accordance with the ITF Constitution and regulations, and maintain the balance between credit and debit of ITF.

8.5. He or she shall keep all the financial documents of ITF and maintain the close contact with the Tax Office.

8.6. He or she shall be responsible for the legal protection of all the spiritual, cultural and material wealth and properties (movable and immovable properties included) such as stamps, recognition plaques, various diplomas, certificates, books, documentations, designs, TV broadcasting rights, multi-media materials and other intellectual properties.

- 8.7. He or she shall register all properties including the Headquarters building and its furniture, regularly taking inventory and constantly maintaining, repairing and renovating them.
- 8.8. He or she shall be responsible for investigating ways to reduce financial expenditure, as well as finding ways of utilizing all financial resources to the economic advantage of the ITF. All suggestions to achieve these goals should be reported to the President for consideration.
- 8.9. He or she shall take the responsibility of the administrative management and works of the ITF HQ.
  - 8.9.1. He or she shall supervise and control the Dan promotion and qualifications to be issued by ITF and be responsible for issuing the respective certificates.
  - 8.9.2. He or she shall be responsible for registering of Taekwon-Do Dojangs/Schools of NGBs and issuing the ITF Recognition Plaques and respective certificates for them, and supervise and control their activities including the renewal of the Recognition Plaques.
  - 8.9.3. He or she shall be responsible for taking the records on all the official International Courses organized by ITF and be responsible for issuing the respective certificates for them.
  - 8.9.4. He or she shall be responsible for registering and issuing the membership booklets of the members of NGBs.

#### **Article 9. Treasurer and Deputy Treasurer**

- 9.1. Treasurer and Deputy Treasurer will be appointed by the President at the Executive Board Meeting with the approval of the EB members, of which terms are 4 years.
- 9.2. They will be in charge of the ITF financial activities including the bank transactions as well as of the regular contacts with the relevant Austrian Authorities for the smooth operations and well-maintenances of the ITF HQ in Austria, and take the responsibility of their activities before the ITF EB.
- 9.3. The bank transactions up to the amount of 2000 Euro will be conducted with the signature of either Treasurer or Deputy Treasurer on the documents to be submitted to the bank regarding particular but not limited to the membership fee, cash withdrawal, payment for the administration and maintenance of the ITF HQ, remittance, etc. with notifying to or under the directives of ITF President or Director of Finance & Administration. In case one of them transfers or withdraws the amount of more than 2000 Euro out of the ITF Bank Account, the documents to be submitted to the bank shall bear the signature of one of them, however, for internal purposes only, prior to doing so, he or she should get the formal approval of ITF President or Director of Finance & Administration, and the copies of those documents which have been submitted to the bank shall be kept in the financial files of ITF for the bookkeeping with the signature of either ITF President or Director of Finance & Administration so as to prove and corroborate those transactions have been approved by the ITF President or Director of Finance & Administration.
- 9.4. Neither Treasurer nor Deputy Treasurer shall conduct the bank transfer or withdrawal of any kind at his or her own discretion.
- 9.5. As long as the ITF HQ is located in Vienna, Austria with its Bank Account open under the Austrian Banking Institution, the Treasurer and Deputy Treasurer should be an Austrian or EU citizen.

#### **Article 10. Auditors**

- 10.1. Two Auditors are nominated by the President and approved by the Congress for a period of 4 years and they are eligible for re-appointment. The Auditors must not be members of the Executive Board or any other Committees of the ITF.
- 10.2. The Auditors remit is as follows; to audit the financial practices of the ITF regularly; to audit all the financial documents including the annual budget of the ITF, the annual summing up report on the ITF finance of the fiscal year, the annual report of income and expenses and the report on the ITF account balance; to audit whether the expenditure of the material means and funds are in compliance with the Constitution and the objectives of the ITF.

- 10.3. The Auditors shall perform a regular audit and submit the report to the following Executive Board meeting after the start of a new fiscal year.

## CHAPTER 5

### *Committees of the ITF*

**Article 1.** The Standing and Provisional Committees and working groups do not belong to the ITF hierarchy.

**Article 2.** The Standing Committees of the ITF are as follows;

- 2.1 TECHNICAL & EDUCATION COMMITTEE
- 2.2 TOURNAMENT COMMITTEE
- 2.3 UMPIRE COMMITTEE
- 2.4 JUNIOR & VETERAN COMMITTEE
- 2.5 WOMEN'S COMMITTEE
- 2.6 PROMOTION & COMMENDATION COMMITTEE
- 2.7 PUBLIC RELATIONS COMMITTEE
- 2.8 STATUTE & ETHIC COMMITTEE
- 2.9 MEDICAL COMMITTEE
- 2.10 ANTI-DOPING COMMITTEE
- 2.11 FINANCIAL & MARKETING COMMITTEE
- 2.12 PRO-LEAGUE COMMITTEE
- 2.13 ATHLETES COMMITTEE

**Article 3.** Each Standing Committee shall be composed of 3 to 9 members including the Chairman or Chairwoman.

**Article 4.** The Chairman or Chairwoman of a Standing Committee shall be appointed by the President at the Congress. Members shall also be appointed by the President on the basis of the recommendation of the Chairman or Chairwoman of each Committee.

**Article 5.** Power and function of each Standing Committee follows the By-Laws of this Constitution.

## CHAPTER 6

### *National Associations of Members of the ITF*

**Article 1.** The "National Association" mentioned in this Constitution means a Taekwon-Do organization or group established in a region or a mandatory territory in which has its own government with autonomy endorsed by the International Community.

**Article 2.** The name of the National Association must reflect the territorial limitation and the tradition of the country and be approved by the ITF upon its admission.

- Article 3.** The National Association refers to an organization that takes charge of Taekwon-Do according to the Constitution, By-Laws and Regulations of the Federation within the corresponding nation, country and region.
- Article 4.** Legal status of a National Association  
Every National Association should assume the status of a corporation in its own country.
- Article 5.** Composition and structure of National Associations
- 5.1 The National Associations shall be composed of individual members admitted into the association and the member groups.
  - 5.2 The hierarchy of a National Association is the Congress, Executive Board and the President.
  - 5.3 A National Association may establish their own hierarchy that they regard to be necessary according to their own Constitution, By-laws and regulations or abolish unnecessary old ones.
  - 5.4 Executive Board members of a National Association shall be elected in its Congress or its Special Congress.
- Article 6.** Emblem and Badge of a National Association  
Emblem and Badge of a National Association shall be designed by the National Association and approved by the ITF.
- Article 7.** Role of National Associations  
National Associations should promote, develop and protect Taekwon-Do activities within their own countries or regions according to the ITF Constitution, By-Laws and Regulations.
- Article 8.** The Mission of a National Association is:
- 8.1 to propagate the fundamental principles and techniques of Taekwon-Do in its respective country;
  - 8.2 to ensure the observance of the Constitution, By-Laws and Regulations of the ITF;
  - 8.3 to have its own Constitutions with the ITF Constitution as the model;
  - 8.4 to encourage the development and high level performance of Taekwon-Do;
  - 8.5 to host the national Congress, Championships and other functions on a regular basis;
  - 8.6 to offer all kinds of assistance to the Taekwon-Do practitioners in their normal training;
  - 8.7 to organize regular courses for the development of Taekwon-Do techniques;
  - 8.8 to commit themselves to taking strict action against any form of discrimination and violence;
  - 8.9 to take strict measures against the use of substances;
  - 8.10 to have the exclusive powers for the representation of its respective country or region at the Congresses, World Championships, international tournaments, meetings, courses and functions patronized by the ITF as well as in the continental tournaments and other international games, meetings, courses and functions sponsored by the ITF;
  - 8.11 to observe the regulations, including the date, fixed by the ITF or any organizer in order to avoid any confusion and inconvenience from participating in any kind of activities patronized by the ITF;
  - 8.12 to abstain from taking part in the Championships, international tournaments and other functions of any kind that are not permitted by the ITF or organized by any Taekwon-Do group or organizations outside the ITF;
  - 8.13 to preserve their autonomy and resist all pressures of any kind, including those of a political, ideological, racial, religious or economic nature;
  - 8.14 to take actions to be financially self-reliant and work actively to this end so as to be free from financial restriction in their activities;
  - 8.15 to maintain co-operative and friendly relations with the appropriate governmental, non-governmental bodies, social organizations and enterprises, and do their utmost to receive active support and backing from them.
  - 8.16 To be responsible for the physical safety of its members during their competitions at all levels and their training in Dojang as well as for education of the Instructors on this field.

**Article 9.** A National Association has the right;

- 9.1 to formulate proposals concerning the amendments to the Constitution, By-Laws and Regulations of the ITF or the work of the ITF and the development of Taekwon-Do;
- 9.2 to submit its proposals concerning the candidates for the leadership of the ITF;
- 9.3 to host the ITF Congress, international courses and any kind of events including the World Championships, or present its application in these regards;
- 9.4 to participate in the activities entrusted or approved by the ITF;
- 9.5 to apply for the necessary documents and certificates including Recognition Plaques, Degree Certificates and Membership Booklets to the ITF but not granted to issue own Certificates for Dan, International Instructor and Umpire A & B which leads to the stern punishment, if happened by any NGB, owing to the severe violation of the ITF Rules;
- 9.6 to ask for the necessary registration to the ITF;
- 9.7 to request assistance of any kind from the ITF.

## **CHAPTER 7**

### ***The Continental Federations***

**Article 1.** The Continental Federations shall be so named as to reflect the territorial limit and traditions of the respective continents.

**Article 2.** The Continental Federations should encourage the close ties between National Associations in their continent and the ITF as well as give guidance and assistance to the activities of their member associations in accordance with the Constitution, By - Law and Regulations of the ITF.

**Article 3.** Legal status of the continental federations  
Each of them shall have the status of a corporation in the country where its main office is situated.

**Article 4.** Composition and structure of the Continental Federations

4.1. Composition

A Continental Federation consists of the National Associations affiliated to the ITF, in its continent. A Continental Federation cannot admit a National Association, which is not affiliated to the ITF, or expel any National Association without going through the formalities stipulated by the ITF. However, if any National Association wishes to be affiliated to any other Continental Federation other than its own due to geopolitical or any justifiable reason and the Continental Federation within whose boundary this National Association is situated agrees to it, it may be affiliated to another Continental Federation according to the decision of the Executive Board of the ITF.

4.2. Structure

The hierarchy of a Continental Federation is the Congress, the Executive Board and the President. The President of a Continental Federation should be appointed by the President of ITF at the Congress.

4.3. A Continental Federation may organize or disorganize any committees or provisional committees in keeping with its own Constitution.

4.4. The ITF EB Members should be ex-officio member of the Executive Board of the respective Continental Federations.

**Article 5.** Emblem and Badge of the Continental Federation

The design of the emblem and badge of any continental federation shall be submitted to the ITF for its approval.

**Article 6.** Role of the Continental Federations

It is to encourage and intensify the practice of Taekwon-Do in the National Associations of the continent in accordance with the Constitution, By-Laws and Regulations of the ITF, to keep close links between them and the ITF and to patronize and protect all Taekwon-Do events at a continental level.

**Article 7.** The Mission of the Continental Federations is:

- 7.1 to propagate the fundamental principles and aim of the activities of ITF as well as its techniques in the respective continents;
- 7.2 to ensure and supervise the observance of the ITF Constitution, By-Laws and Regulations by the National Associations in the respective continents;
- 7.3 to have its own Constitution with the ITF Constitution as the model and, if necessary, its own by-laws and regulations suited to the real state of the continent;
- 7.4 to liaise between the National Associations in the continents and the ITF;
- 7.5 to assume the responsibility to organize the Congresses of the Continental Federations and all other Continental Championships, courses and functions, regular or irregular;
- 7.6 to commit themselves to taking action against any form of discrimination and violence;
- 7.7 to fight against the use of substances;
- 7.8 to represent the respective continents in the Congress, Championships and other functions patronized by the ITF;
- 7.9 to ensure that the National Associations in their continents do not participate in any type of Taekwon-Do events that are not permitted by the ITF or organized by any Taekwon-Do groups or organizations outside ITF;
- 7.10 to preserve their autonomy and resist all pressures of any kind, including those of a political, ideological, racial, religious or economic nature;
- 7.11 to maintain cooperative and friendly relations with the governmental and non-governmental bodies, social organizations and enterprises and do their utmost to get their full support and backing;
- 7.12 to help the National Associations to be financially self-reliant;
- 7.13 to regularly submit to the ITF written reports on their works;
- 7.14 The Continental Federation cannot inflict upon National Associations or individual members under them any punishment of any form including suspension of their rights. In such a case, the Continental Federation must present it immediately to the Statute & Ethic Committee through ITF HQ.
- 7.15 The Secretariat of a Continental Federation should be registered in the country of its residence and operated.

**Article 8.** The Continental Federations have the right:

- 8.1 to formulate proposals of continental significance addressed to the ITF;
- 8.2 to recommend to the ITF a candidate for Vice-President from their respective Continents;
- 8.3 to carry out the work entrusted by the ITF;
- 8.4 to give instructions to the National Associations affiliated to the Continental Federation within the sphere of its activities of continental significance and benefit and ask for their report on their works and necessary information;
- 8.5 to represent their continents in activities with other continental organizations, governmental or non-governmental bodies, social organizations and enterprises on the Continental level;
- 8.6 to request assistance from the ITF when required.
- 8.7 to open own bank account.

# CHAPTER 8

## *World Championships*

**Article 1.** The World Championships, which involves the gathering of all the elite Taekwon-Do practitioners from across the world, is the ultimate demonstration and grand festival of all Taekwon-Do activities, and is the exclusive property of the ITF. All the competitions at the World Championships are held either between individual Taekwon-Do practitioners or between Taekwon-Do teams, but not between the countries.

**Article 2.** The World Championships consist of the Junior (14-15 years old), Youth-U18(16-17 years old), Adult (18-34 years old) and Veteran (silver class: 35-44 years old and gold class: 45 years old and over) competitions which take place every two years.

The tournaments will be held in 4 different categories for Junior, Youth-U18, Adult and Veteran in conformity with the ITF Tournament Rules. This means that the trophies for the Overall Winners (male and female) and Overall Country will respectively be awarded for each category.

Since the World Championships comprising of the Junior, Youth-U18, Adult and Veteran Classes take place every 2 years, the “World Cup Taekwon-Do Games”(World Cup) will be held in the interim years.

**Article 3.** The honor of hosting the Taekwon-Do World Championships is entrusted by the ITF to an individual National Association.

**Article 4.** Election of the host venue of the Taekwon-Do World Championships.

4.1 The National Association applying to host the Taekwon-Do World Championships shall submit to the ITF Headquarters a written application within a designated period. This written application shall be accompanied by the supporting letter issued by the Government authorities and the guarantees granted by the correspondent bank.

4.2 Once the written application is accepted, the Secretary General will examine the documents and, if they are satisfactory, he or she will present them before the first Executive Board meeting, which, in turn, will present them to the Congress.

4.3 The host city for the World Championships should be determined at the ITF Congress, which is held 4 years before the due Championships.

**Article 5.** Once the host venue of the Championships is determined, a legal contract is signed between the host National Association and the ITF.

**Article 6.** Organizing Committee of the Championships

6.1 The host National Association shall form an Organizing Committee immediately after the venue is agreed.

6.2 The Organizing Committee shall have the status of a legal body.

6.3 The composition, mission and role of the Organizing Committee shall be governed by the By-Laws to the ITF Constitution.

**Article 7.** Invitation to the Championships and organizing and technical rules of the tournaments shall be governed by the By-Laws to the ITF Constitution.

**Article 8.** The events of the Championships and the safety of the participants shall be governed by the By-Laws to the ITF Constitution.

## CHAPTER 9

### *International Courses*

- Article 1.** The ITF organizes and conducts International Courses to protect the techniques and theories created and developed by Gen. Choi Hong Hi, the founder of Taekwon-Do, and to make all Taekwon-Doists over the world, belonging to the ITF, train and acquire the same techniques and theories.
- Article 2.** The curriculum for the International Courses shall be governed by the Technical & Education Committee and the Umpire Committee with regards to contents and must be approved by the Executive Board with regards to implementation.
- Article 3.** International Courses shall be organized and conducted as clarified in the By-Laws to the ITF Constitution, with the permission of the ITF.

## CHAPTER 10

### *International Instructors*

- Article 1.** International Instructors are the 4<sup>th</sup> Degree (Dan) and higher Degree Holders who have been qualified as an International Instructor by the ITF and have been awarded the “International Instructor Certificate”.
- Article 2.** Only Black Belt Instructors who are qualified as an “International Instructor” can open Dojangs and carry out the activities of an International Instructor, as authorized by the ITF, such as education and promotion tests, etc. All those who have obtained the title of International Instructor should attend the International Instructor Course every 2 year to refresh and update his/her knowledges and skills.

## CHAPTER 11

### *Arbitration*

- Article 1.** In case an incident or an event occurs beyond the capacity of the Statute & Ethic Committee it shall be dealt with by the provisional court of Arbitration set up inside the ITF.
- Article 2.** The Court of Arbitration of the ITF, with the Chairperson of Statute & Ethic Committee as the Chairman or Chairwoman, consists of the Judges to be appointed at the Congress, one from each continent, for indefinite terms of the office unless dismissed from office by the Congress. The judges should be lawyers or persons having legal experience but not members of the Executive Board or Subcommittee of the ITF.

**Article 3.** Once an action is filed, the Court of Arbitration should form a Panel with the Chairperson and two ordinary Judges within 7 days. The Panel should request the parties to submit the relevant documents written in English within 30 days. The trial should be held within two months from receipt of the said documents. The two ordinary Judges should not be members from the continent in the dispute.

**Article 4.** The trial shall proceed with the plaintiff and defendant parties, each consisting of five at the most including an interpreter and witnesses. The trial shall be conducted in English, and the venue of the trial must always be the city where the ITF HQ is located. Upon conclusion of the trial, the losing party should pay all the expenses, including the expense of the trial venue, the traveling and hotel expenses of the Panel members and the winning party.

**Article 5.** The decision of the Court of Arbitration should be made with profound trust, generosity and fairness. The Court should prepare for its decision in written form, submit it to the respective parties and immediately report the results to the President and ITF HQ.

**Article 6.** The decision of the Court of Arbitration is final in the ITF.

## CHAPTER 12

### *TV and other Commercial Rights*

**Article 1.** TV, advertising, all other commercial rights from the Championships and other ITF functions belong exclusively to the ITF.

**Article 2.** The rights of the Organizing Committee of the Championships are included in the TV and other commercial rights of the ITF. Therefore, any negotiation with a third party in this regard should be held with the ITF and the Organizing Committee as one party.

**Article 3.** All profits resulting from TV and other commercial rights shall be distributed to the ITF, organizers of the events, and the National Associations, in the ratio which meets the requirements of the By-Laws.

## CHAPTER 13

### *The Periodical and Website*

**Article 1.** The “Original Taekwon-Do” is the periodical and official magazine of the ITF

**Article 2.** The “Newsletter” is issued quarterly and when necessary. It is entrusted to the Secretary General.

**Article 3.** The ITF Website shall be managed by ITF HQ. General information, news and all other materials related to the position and View-point of the ITF and its policy shall be distributed only on the approval of the President.

## CHAPTER 14

### *ITF Lawyer*

- Article 1.** The ITF shall appoint lawyers as required. These lawyers should be recruited mainly from the country where the ITF HQ is situated, or where the Congress is held, in order to ensure the legality of its activities.
- Article 2.** The main duty of the ITF Lawyers will be to ensure the legal status of the ITF in the country where the ITF HQ is situated, to ensure the legal protection of all ITF activities, and where a legal problem arises, such as a court action being required, to act on behalf of the ITF under the guidance of the ITF HQ.

## CHAPTER 15

### *Dissolution of ITF*

- Article 1.** The ITF may be dissolved, according to the decision of the Congress, with a three quarters majority of the exercised votes. The Congress has the right of disposing of the ITF property. The Congress shall appoint one or two liquidators; if no liquidator is appointed, the President will automatically become the liquidator. The Congress shall also decide to whom the property of the ITF shall be distributed. As far as possible, and in accordance to the Laws of the country where the ITF HQ is located, the property shall be distributed to an organization with similar objectives as the ITF, and if it is impossible to do so, then it shall be distributed to the state welfare institutions.
- Article 2.** A call for such a Congress to decide the dissolution of ITF shall be announced at least 90 days in advance.

## CHAPTER 16

### *Restriction of Activities of ITF Members*

- Article 1.** The ITF members are not allowed to work for any Federations hostile to the ITF or similar organizations and groups and to participate in the events of any kind organized by such organizations or groups.
- Article 2.** All members who participate in a tournament or event hosted by any organization or group outside the ITF, should submit a detailed report to the ITF HQ through their respective Continental Federation and follow its decision.
- Article 3.** Violating Articles 1 and 2 shall cause an automatic disqualification of membership of the ITF.

## CHAPTER 17

### *Validity*

This Constitution is in force from the moment when it is approved by the Federal Police Headquarters, Vienna, Austria, Office for Society, Assembly and Media-Law Matters.(= Landespolizeidirektion Wien, Referat Vereins-, Versammlungs- und Medienrechtsangelegenheiten)